

RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE: 03 DECEMBER 2013

Part 1: Outstanding Resolutions

Ref	Resolution	Response/Outcome	State of Play
Min 90 Mar 13	<p>Common Housing Allocation Scheme (CHAS)</p> <p>That the Head of Housing and Public Protection Service be requested to make any statistics regarding rent arrears available to Members of this Committee;</p> <p>That the Head of Housing and Public Protection Service be requested to make the SIAS report on use of discretion available to Members of this Committee;</p> <p>That the Head of Housing and Public Protection Service be requested to report back to this committee 6-12 months after implementation of the New Common Housing Allocation Scheme to advise on the effect of the changes including any cost saving or expenses implications.</p>	<p>The implementation of the new CHAS has slipped due to IT difficulties and it is now likely to go live in March 2014. The Housing Team will be able to report on all of these matters after the new CHAS has been operational for a reasonable amount of time. The team has suggested scheduling its update to the Committee for December 2014/January 2015.</p>	Committee to note
Min 95 Mar 13	<p>Work Programme</p> <p>That the Chairman be requested to approach the Chairman of the Finance, Audit and Risk Committee (FARC) to discuss the possibility of undertaking a joint Task and Finish Group on Shared Services.</p>	<p>At the September budget workshops Members were asked what the Council should look like in five years time in terms of how NHDC delivers services, what services NHDC provides, level of service delivery, income generation opportunities and internal and democratic structures. Further consideration will be given to this through the Corporate Business Planning process.</p> <p>Along with areas that Members identify, the Senior</p>	Committee to note

		Management Team are starting to look in detail at channel migration, parking, shared services/alternative service delivery models and property management. Members will be asked to consider specific proposals as and when the detail is adequately progressed.	
Min 9 Jun 13	Resolutions Report That the Scrutiny Officer be requested to report back to this Committee regarding the Hertfordshire County Council Overview and Scrutiny Committee investigation into 20's Plenty on 3 December 2013;	An update has been included in December's work programme report.	Complete
Min 11 Jun 13	Safeguarding That the Head of Policy and Community Services be requested to provide training regarding Safeguarding for Members.	NHDC currently has an e-learning package available which provides basic training in relation to safeguarding children and vulnerable adults. It is free of charge to all staff and members and available on the Learning Management System. Anyone requiring assistance in accessing the e-learning should contact Learning and Development on 01462 474619 / 474580 or email kathy.newman@north-herts.gov.uk or liz.goddard@north-herts.gov.uk A more comprehensive basic 3 hour training session on child protection will also be offered during Spring 2014. A daytime and evening session will be organised and information circulated to members in due course.	Committee to note In hand
Min 12 Jun 13	Health Reforms That Councillor Alan Bardett, as the NHDC representative on the Hertfordshire Health Scrutiny Committee, be requested to give a	Scheduling difficulties with Cllr Bardett have meant it has not been possible to arrange this yet.	Committee to note

	presentation to this Committee.		
Min 13 Jun 13	3Cs That the Customer Services Manager be requested to investigate a method by which complaints made directly to Councillors can be captured.	The Customer Services Manager will address this as part of her half-yearly 3Cs report at the Committee's meeting in January 2014.	In hand
Min 15 Jun 13	Task and Finish Group on Grants That, once reviewed, the document presented to the Task and Finish group on the Council's Grant Process and Related Community Benefit entitled Grants from North Hertfordshire District Council (or a suitable web link to the document) be circulated to all Members of the Council.	Noted. The Community Development Team will update the Committee on progress with the recommendations of the TFG in June 2014.	In hand
Min 23 July 13	Update on Neighbourhood Policing That Chief Inspector Pierce be requested to investigate whether handovers can take place and IT resources can be maintained permanently on site in Baldock Community Centre; That Chief Inspector Pierce be requested to investigate whether a "blue lamp" could be installed outside Baldock Community Centre to indicate the Police presence.	Under consideration by the Constabulary. Under consideration by the Constabulary.	Pending Pending
Min 28 July 13	Office of Surveillance Commissioners Inspectors Report and Action Plan That any invitation to training regarding the RIPA Policy and Procedure be extended to Members;	Training will be arranged in due course, and members will be invited.	In hand
Min 30 July 13	Work programme That the Scrutiny Officer be requested to invite the Leader of the Council to give a presentation to this Committee at the meeting due to be held on 18 March 2014;	Cllr Needham has confirmed her attendance on 18 March. The Committee will need to select topics for discussion nearer the time.	In hand

	<p>That the Chief Executive be requested to invite John Gourd, Chair of Hertfordshire Local Enterprise Board, to make a presentation to this Committee at the meeting due to be held on 21 January 2014;</p> <p>That the Chief Executive be requested to invite representatives of the 4 political parties represented in Europe in order to discuss available funding;</p>	<p>Invitation accepted.</p> <p>As a first step, John Gourd has been asked to advise the Committee on the availability and usefulness of sources of EU funding and support.</p>	<p>Complete</p> <p>In hand</p>
Min 41 Sept 13	<p>Healthwatch Hertfordshire</p> <p>That the Committee and Member Services Officer be requested to write to the Chairman of Healthwatch, to request that she consider the following:</p> <ul style="list-style-type: none"> • That specific information regarding the health inequalities for ex-offenders be circulated to all Members of this Committee; • That Healthwatch meetings be held at varied times as well as places to enable as many members of public to attend as possible; • That Healthwatch consider the introduction of a “scores on the doors” type rating regarding doctor’s surgeries, particularly regarding the making of appointments. 	<p>Letter sent and reply awaited. There will be an update to the Committee at its January meeting.</p>	<p>In hand</p>
Min 43 Sept 13	<p>Presentation by the Portfolio Holder for Community Engagement and Rural Affairs</p> <ul style="list-style-type: none"> • That the Committee and Member Services Officer be requested to circulate the Portfolio Holder for Community Engagement and Rural Affairs Briefing Note to all Members of the Committee; • That the Portfolio Holder for Community Engagement and Rural Affairs be requested to circulate statistics regarding domestic violence to all Members of the Overview and 	<p>Complete</p> <p>Complete</p>	<p>Complete</p> <p>Complete</p>

	<p>Scrutiny Committee;</p> <ul style="list-style-type: none"> • That the Communications Manager be requested to email all Members of the Council with the e-magazine “NHDC News” which contains details of staff starters and leavers. 	The latest edition of NHDC News was sent to members in October. Members will be included in the circulation of future editions.	Complete
Min 44 Sept 13	<p>Implementation of the Community Halls Strategy</p> <p>That the Corporate Legal Manager be requested to investigate whether it would be possible for the NHDC Legal Department to provide legal advice to Community Centres regarding lease renewals and report her findings to the next meeting of this Committee due to be held on 3 December 2013.</p>	Item included the on agenda for December’s meeting.	Complete
Min 47 Sept 13	<p>Work Programme</p> <ul style="list-style-type: none"> • That consideration be given to future Task and Finish Group topics at the next meeting of this Committee due to be held on 3 December 2013; 	This item has been included in December’s work programme report.	Complete

Part 2: Ongoing Resolutions

Ref	Resolution
Min 13 June 2012	Corporate Priorities That the Finance and Risk Manager provide comprehensive comments on exceptions in future reports.
Min 17 June 2012	Portfolio Holders That the Scrutiny Officer request that Portfolio Holders circulate a brief overview of their presentation to all members of the Overview and Scrutiny Committee prior to the meeting;
Min 27 July 2012	Resolutions Report That the Scrutiny Officer identify in future reports which resolutions are considered by Cabinet and which are referred to officers; That the Scrutiny Officer ensure no further actions could be taken regarding a resolution before marking it as completed;
Minute 29 July 2012	Scoping Documents That the Scrutiny Officer include a heading entitled "Community Engagement" on all future scoping documents to ensure outcomes for the public are considered.
Min 72 Jan 13	Updates That updates be circulated to all Members of the Committee and, should any Members feel that discussion is needed, they contact the Chairman to ask for an item to be placed on the next agenda;
Min 78 Jan 13	Task and Finish Groups That the scope of future task and finish groups include a "green" element wherever possible.
Min 10 Jun 13	Regulation of Investigatory Powers Act That the Acting Corporate Legal Manager be requested to include more detail in future update reports such as circumstances that led to authorisations being sought and reasons for authorisations not being used.
Min 11	Safeguarding

Jun 13	That the Head of Policy and Community Services be requested to provide an update on Safeguarding Performance annually.
Min 14 Jun 13	Performance Indicator Report 2012/13 That the Performance and Risk Manager be requested to include details of the number of homeless people that NHDC were able to help in future Performance Indicator reports.
Min 25 July 13	Call Ins (Feasibility of a Crematorium at Wilbury Hills Cemetery) That the Committee and Member Services Officer be requested to circulate any call-in request with the agenda in future.
Min 29 July 13	Year End Monitoring Report on Projects in the Priorities for the District 2012/13 That future monitoring of projects in the Priorities for the District reports be considered by the Overview and Scrutiny Committee with exceptions being referred to Cabinet.